



**Volunteers** are the backbone of Citizens Against Domestic Violence/Victim Outreach Center. Our Volunteers are extraordinary people who give much of their time and energy so that CADV can run smoothly.. These people are as important to the operating of the center as the Board and staff. We appreciate all they do for us and for those whom we provide services to.

If you are interested in becoming a volunteer the following are some of CADV/VOC's volunteer positions and brief descriptions. Each requires agency training and criminal background check before beginning.

#### **Crisis Line Work**

Volunteer answers hotline to provide telephone crisis intervention, information, and referral and completes a Hotline Contact Sheet documenting each call received.

#### **Hospital Advocate (SART) Sexual Assault Response Team**

Involves face-to-face contact with victims and their families. Advocates are on call for scheduled period of time each month. Advocates will respond as needed to the hospital emergency department to provide support and information when domestic or sexual violence victims are brought in to be treated and their injuries documented.

#### **Administrative/Clerical Support**

Volunteer assists the administrative staff with daily duties including answering the office telephone, making copies, filing, preparing mailings, maintaining databases and more.

#### **Transportation**

Volunteer provides transportation for client and their children to and from various locations such as doctor appointments, pharmacies, attorneys, school activities, etc... All transports take place within the agency guidelines governing safety of client and volunteer

#### **Child Care**

Volunteer provides childcare for women during support groups, educational groups, court and doctor appointments. Many of these hours are on Tuesday evenings while mothers, both sheltered and not, are attending support group.



### **Life Skills Class Facilitator**

Volunteer facilitates training victims in life skills such as balancing checkbooks, finances, basic healthcare and dietary needs for themselves and children, parenting, and self-improvement.

### **Informational Booths/Speakers Bureau**

Volunteer provides assistance with planning and implementing special events such as school fairs, health fairs, church events, and educational booths throughout the Tri-County area. Volunteers staff the booths, distribute printed materials and answer questions about CADV/VOC and services.

### **After Care Program**

Volunteer provides transitional assistance to specific clients in moving through the continuum of care necessary for a violence free life, after shelter or other CADV service.

### **Building and Yard Maintenance**

Volunteer assists in general maintenance such as painting, carpentry, electrical, repair, trimming trees, mowing and raking yard.

### **Translations**

We see a growing number of victims in our community that speak little or no English. We are in need of volunteers who are fluent in foreign language such as Spanish, Russian and others to translate, so that these victims may also receive the same high-quality crisis services that English speaking victims receive.

### **GENERAL REQUIREMENTS**

Qualifications: Dependable; willing to learn; interest in people; good communication skills; promptness; maturity; patience and good writing ability.

**Please return completed packet to: PO Box 245, Camdenton, MO 65020**